

WATTSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session
February 13, 2023

The meeting of the Board Work Session convened on February 13, 2023 at 7:00 PM at the Wattsburg Area Elementary School.

The Pledge of Allegiance was recited.

Mrs. Britni Burlingham, Mrs. Amanda Farrell, Mrs. Lea Hetherington, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Steve Morvay, Mrs. Tara Pound, Dr. Andy Pushchak, and Mr. Jeremy Bloeser, attended. Dr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended.

Roll Call

No guest or citizens requested to address the Board.

Guest and Citizen
Comments

Dr. Berlin will have a brief report next week on the district mission and technology implementation in schools as to how it relates to our district.

Superintendent's
Report

Mrs. Bendig gave the Treasurer's Reports of the General Fund: \$12,320,525.96; Capital Projects: \$490,268.93; and Cafeteria: \$696,076.87 and a review the of Exhibit A1 Checks Already Written: \$86,856.98; Exhibit B1 Cafeteria Checks Already Written: \$332.05 and Exhibit D SHS Activity Fund Report: \$90,346.51. A full report will be given at the February 20, 2023 meeting.

Treasurer's Report

The Board discussed the transfers:

Transfers

- Monthly budgetary transfer from the budget vs. actual report as outlined in Exhibit E.
- \$17,297.02 from the Committed Fund to Unassigned Fund Balance for the purchase of steel white boards.
- \$26,186.84 from the Committed Fund to Unassigned Fund Balance for the purchase of the laser engraver for the high school.
- \$10,500 from the Committed Fund to Unassigned Fund Balance for the Concession Stand HVAC work.
- \$2,495.28 from the Committed Fund to Unassigned Fund Balance for the roof work for the vent and blower in the high school CAD lab.
- \$15,503 from the Committed Fund to Capital Projects for high school auditorium lighting and sound upgrades.
- \$293,312.60 from the Committed Fund to Capital Projects for carpet replacement at WAEC.

This item to be placed on the February 20, 2023 agenda.

The Board discussed the Local Audit Report for the Fiscal Year Ending June 30, 2022 as prepared by Buffamante, Whipple, Buttafaro, P.C. This item to be placed on the February 20, 2023 agenda.

Local Audit Report

The Board discussed the 2023-2024 General Fund Operating Budget for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2023-

Erie County
Technical School
2023-2024

2024 General Fund Budget includes total expenditures of \$6,922,485 with total district contributions of \$4,720,743 and the Wattsburg Area School District contribution of \$392,543. This item to be placed on the February 20, 2023 agenda.

Budget

The Board discussed the contract with Mid-American Natural Resources, LLC beginning March 2023 through August 2024. This item to be placed on the February 20, 2023 agenda.

Mid-American
Natural Resources
Agreement

The Board discussed the replacement of carpeting in the elementary center at an estimated cost of \$293,312.60. This item to be placed on the February 20, 2023 agenda.

Carpeting WAEC

The Board discussed the substitute additions for ESS and WASD Service Substitute lists. These items to be placed on the February 20, 2023 agenda.

Substitute Lists

The Board discussed leave requests of:

Leave Requests

- Extended Bereavement Leave of 3 days for Emily Graves.
- FMLA-Like Leave for Bonnie Allen effective February 22, 2023.

This item to be placed on the February 20, 2023 agenda.

The Board discussed travel and conference meal reimbursement at actual cost up to \$40 per day. This item to be placed on the February 20, 2023 agenda.

Travel and
Conference Meal
Reimbursement

The Board discussed the following conference requests:

Conference
Requests

- Alissa Pyle to attend PASAP Conference February 26-28, 2023 in State College, PA at an estimated cost of \$736.53. Funds from Professional Development.
- Becca Kelley to attend PAFPC Annual Conference, April 16-19, 2023 in Pocono Manor, PA at an estimated cost of \$1,938.24. Funds from Title.
- Rob Englert to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$114.76. Funds from Professional Development.
- Sarah McCall to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$687.54. Funds from Professional Development.
- Tim Schweitzer to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$520.78. Funds from Professional Development.
- Pam Burdick, Jennifer Turner and Chris Paris to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, and August 14-16, 2023 in Edinboro, PA at an estimated cost of \$2,623.60. Funds from Professional Development.
- Jack Corey, Seth Hembree, Eric Albrecht, Walter Chevalier, David Tome, Jerome Adamus to attend Glazier Football Clinic, February 24-26 in Pittsburgh, PA at an estimated cost of \$1,152.88. Funds from Professional Development.

This item to be placed on the February 20, 2023 agenda.

The Board discussed the resignations of Adam Linger, custodian effective January 26, 2023 and BreeAnna Byers, special education aide effective January 30, 2023. This item to be placed on the February 20, 2023 agenda.

Personnel
Resignations

The Board discussed the revised Special Education Aide Job Description. This item to be placed on the February 20, 2023 agenda.

Job Description

The Board discussed the Kindergarten Bootcamp appointments on Tuesdays, Wednesdays, and Thursdays August 1-18, 2023:

Kindergarten Boot
Camp

- Michelle McAvoy
- Haley Ottaway
- Elizabeth Garcia – Special Education
- Amanda Green - Nurse
- Pam Burdick
- Emily Stratton
- Emma Kowalski – Speech Patho

This item to be placed on the February 20, 2023 agenda.

The Board discussed the second reading of Policy 124 Alternative Instruction Methods. This item to be placed on the February 20, 2023 agenda,

Policy 124
Second Reading

The Board discussed the Robert Morris University Memorandum of Understanding College in High School Enrollment Agreement between RMU and WASD. This item to be placed on the February 20, 2023 agenda.

Robert Morris
University
Agreement

The Board discussed the Senior Banquet for the Class of 2023 from 5:00 – 8:30 P.M. on May 19, 2023 at the Ambassador Conference Center, Erie, PA. This item to be placed on the February 20, 2023 agenda.

Senior Banquet
2023

The Board discussed the renewal of the IXL Learning Agreement. This item to be placed on the February 20, 2023 agenda.

IXL Learning
Agreement

The Board discussed the transportation requests. This item to be placed on the February 20, 2023 agenda.

Transportation
Requests

The Board discussed the addition of Rebecca Brumagin, Bryan Lee, Stephanie Weed, and Branden Williams to the WASD Volunteer List. This item to be placed on the February 20, 2023 agenda.

Volunteer List

The Board discussed the following athletic resignations:

Athletic
Resignations

- Branden Williams, Head Track and Field Coach effective January 18, 2023.
- Dana Miller, Head Cross-Country Coach effective January 20, 2023.
- Faith Bartlett, 1st Assistant Cross Country Coach effective January 24, 2023.

This item to be placed on the February 20, 2023 agenda.

The Board discussed the appointment of Laura Pushchak as a Rainbow Facilitator at Step 1 for the 2022-2023 school year. This item to be placed on the February 20, 2023 agenda.

Extra-Curricular
Appointment

The Board discussed the following athletic appointments:

Athletic
Appointments

Randi Cage, Head Cross-Country Coach at step 2+

- Dana Miller, Track & Field First Assistant Coach at step 2+

- Elizabeth Bille, 7th & 8th Grade Coach at step 1.

This item to be placed on the February 20, 2023 agenda.

During Board Correspondence Dialogue, Dr. Berlin shared that the district hosted the PMEA District II Band. The collaborative effort was great. He also shared that Britni Burlingham came to a superintendents' meeting and gave a presentation on community caring. It was exceptionally good.

Mr. Morvay shared that the girls' wrestling is close to PIAA sanction and wanted to know if we are getting prepared for this. Dr. Berlin shared that yes we are preparing and will be bringing on a girls' coach.

There being no further business, upon motion by Mrs. Farrell, seconded by Dr. Pushchak the meeting was adjourned at 7:27 PM.

Adjournment

Signature on File
Vicki Bendig
Board Secretary